

NO SHOW AND LATE CANCELLATION POLICY

To ensure that all patients receive the highest quality of care, New England Wound Care (NEWCare) requires adequate notice for appointment cancellations or changes.

When a patient fails to appear for a scheduled appointment (“No-Show”) or cancels at the last minute, other patients lose the opportunity to be seen. If you are unable to keep your scheduled appointment, you must provide at least **24 hours’ notice**. Appointments that are not cancelled or rescheduled with at least 24 hours’ notice will be considered a No-Show.

No-Shows or late cancellations will result in a **\$50.00 fee for any office visits**. This fee is the patient’s responsibility and must be paid prior to scheduling another appointment. The No-Show or late cancellation fee cannot be billed to your insurance company.

By signing below, I acknowledge that I understand the policy stated above and agree to the billing terms described herein.

_____	Date and Time: _____
<i>(Patient or Authorized Representative Signature)</i>	
_____	Date and Time: _____
<i>(Witness Signature)</i>	